

Procedures for Renaming or Co-designating Streets

Section I: Functional Responsibility for Reviewing Requests to Rename or Co-designate City Streets

It shall be the responsibility of the City Manager's Office to assign an individual to review, implement and enforce the City's guidelines for renaming City streets. Such duties shall include, but not be limited to, the following:

- 1. Implement the guidelines established for renaming or co-designating City streets.
- 2. Facilitate citizen input through the process of notification.
- 3. Review all applications and advise the applicant, in writing, as to whether or not the application has met the requirements set forth in these procedures.
- 4. Monitor all phases of the procedures established for this process.
- 5. Coordinate all Parks, Recreation and Community Board reviews.
- 6. Present the completed application and supporting documentation to the City Commission along with the request for the Commission's authorization to grant or deny application requests, based on the established requirements. If the Commission issues a denial of such change and the applicant wishes to proceed with an appeal, provide the Commission with the additional information and documentation provided by the applicant for an appeal of such denial.

Section II: General Provisions for Requesting a Street Name to be Changed or Codesignated

All individuals and organizations requesting to rename or co-designate a City of Dania Beach street must submit a City of Dania Beach Application for Renaming/Co-designating Streets, a petition as provided in Section III below, and an Application Fee in the amount of \$250.00. All costs, including notices, mailings, sign changes, staff time, etc., in excess of the \$250.00 application fee, as determined by the City Manager's Office, shall be the responsibility of the applicant. No application shall be granted by the City Commission until after the City's receipt of payment of the application fee and notification, mailing and associated costs. Actual physical or other renaming or co-designation measures, including signage changes, shall not be performed by the City until such additional costs over and above the Application Fee, as determined by the City Manager's office, are paid to the City.

Section III: Petition

The applicant shall submit to the City Manager's Office the original copy of a petition which clearly states, on each page containing petition signatures, the full intent of the petition, and which is signed by the following:

- a. The owners of a majority of the properties which front on, back on, or have a mailing address containing the name of the affected street, and
- b. If there are one hundred (100) or more properties within a quarter-mile distance in all directions of the affected street, as determined by the City's Growth Management Department, the owners of twenty percent (20%) of such properties.

The petition shall contain, in addition to the signatures, the clearly-printed names and complete Dania Beach addresses of all signatories who are property owners. In the event a petitioner or applicable property owner is an organization, all non-Dania Beach-resident organization members' names, addresses and signatures shall be substantiated by a list of organization members from the organization's official records.

Section IV: Criteria Considered When Reviewing Requests to Rename or Co-designate Streets

All applications requesting that a City of Dania Beach street be renamed will be reviewed by the City Manager's Office for completeness and submitted to the City's Parks, Recreation and Community Affairs Advisory Board for review and recommendation prior to submission to the City Commission for consideration. Reviews and Final Determinations will be based on the following criteria:

- 1. Whether or not the request proposes to change the name of a major roadway or street.
- 2. Whether or not the name requested is being utilized in the immediate or surrounding neighborhoods, other parts of the City, and/or Broward County.
- 3. Whether the request will segment a particular street when the segmentation is not created by a natural landform or waterway.
- 4. Whether or not the name requested is perceived to be immoral or offensive to segments of the City's citizenry.
- 5. Whether or not the street requested to be renamed or co-designated has an existing co-designation.
- 6. Whether or not the applicant has met the requirements referenced in the General Provisions and Notification Sections of these Procedures and what the results are of the surveys of affected parties.
- 7. Whether or not the street or the existing name of the street requested to be renamed or co-designated has significant historical value to the City.
- 8. All streets should retain current names as co-designations.

Section V: Notification of Street Name Changes and Co-designations

- 1. Notification regarding the name change or co-designation shall be mailed by the City to, in addition to the applicable property owners specified in the Petition Section above, the respective presidents of all civic, condominium and homeowners' associations within one mile of the affected street.
- 2. Notification shall be sent to the Dania Historical Society, to the City's Growth Management Department and to the City's Parks, Recreation and Community Affairs Advisory Board.
- 3. Notification shall be mailed to the owners of properties within a quarter-mile distance in all directions of the affected street. Notwithstanding the foregoing, if any of the properties are condominium or cooperative complexes, notification to the condominium or cooperative associations, requesting posting in every building within the complexes, shall be sufficient.
- 4. Notification shall be advertised in the local monthly newspaper once in the month prior to submittal to the City Commission and in the daily newspapers once per week for the four weeks prior to submittal to the City Commission. Notification in the local monthly newspaper may be included in the City's newsletter portion of that publication.
- 5. Signs, developed according to the same requirements as those provided through the City's Zoning Variance procedures, shall be posted for thirty (30) days prior to submittal to the City Commission at the beginning and end of the affected street and not more than 1,000 feet apart between the two ends and at all intersections with principal arterial roadways, as defined by the City.
- 6. Any costs incurred by the City for mailings, notices, sign changes and other out-of-pocket expenses shall be passed on to the applicant.
- 7. Following a Final Determination by the City Commission, the City shall be responsible for notice of approved changes to the City's Fire Department, Police Department (Broward Sheriff's Office District II Office,) the United States Postal Service, the Broward County Property Appraiser's and Tax Collector's offices and other applicable governmental agencies.

Section VI: Automatic Denial

Automatic denials will occur as a result of the following:

1. A request is made to rename or co-designate any of the following major roadways:

North/South Roadways:

- US1/Federal Highway
- 1-95
- Dixie Highway
- Beach Road/North Beach Road
- A1A
- US 441 (aka/ State Road 7)
- Anglers Ave/Ravenswood Road
- Gulfstream Way

East/West Roadways:

- Stirling Road
- Sheridan Street
- Dania Beach Boulevard
- Park Street

- 2. An application is not submitted as required in Section II of these procedures.
- 3. A portion of the street has already been renamed or co-designated.
- 4. A request was proposed and considered by the City within three years of the date of submittal of the application.
- 5. The street had already been renamed.
- 6. Another street has already been so named or co-designated or is concurrently being proposed for renaming or co-designation with the same name, unless the streets are continuations of the same roadway across a north/south or east/west division line.
- 7. The individual after whom the street is to be renamed or co-designated had been convicted of a felony or any crime involving moral turpitude or had pending charges of a felony or any crime involving moral turpitude at the time of his or her death.

Section VII: Parks, Recreation & Community Affairs Advisory Board

After the application has been fully reviewed by the City Manager's Office, it shall be submitted to the Parks, Recreation and Community Affairs Advisory Board. The process generally utilized by the Board for other matters shall be utilized for the Renaming of Streets process. However, the decision of the Board shall be advisory only and shall be submitted to the City of Dania Beach City Commission for a Final Determination.

Section VIII: Final Determination

The City Commission shall make a Final Determination on granting or denying an application. In doing so, the Commission shall have absolute discretion and may grant or deny same for any reason or for no reason. All applications for renaming or co-designating a City of Dania Beach street shall be handled by the City Commission as an ordinance, requiring two readings including a Public Hearing and final approval shall require a 4/5 vote of the City Commission.

Section IX: Waiver of Guidelines

The City shall consider a waiver to any portion of these guidelines or Procedures, except for Section VI: Automatic Denials, if by a 4/5 vote of the City Commission the Commission agrees to such a waiver of said portion for any other reason.

CITY OF DANIA BEACH

APPLICATION FOR RENAMING OR CO-DESIGNATING STREETS

PLEASE TYPE OR CLEARLY PRINT ALL INFORMATION

1.	Name/Sponsoring	
	Organization:	
Address:		
Te	lephone: Daytime: Evening: Fax: E-mail:	
2.	Current name or numerical designation of street:	
3.	Are you proposing a name change [] or an addition to existing designation []?	
4.	Proposed boundaries of roadway where proposal would take effect:	
5.	What is the reason for the proposed name change?	
6.	Is there already a street with such a name in the City of Dania Beach or in Broward County? Yes [] No []	
	If yes, what is the location of that street?	
7.	What neighborhoods will be impacted by the name change?	

8.	Please answer "YES" or "NO" to both "A" and "B" listed below:
	A. Have you submitted an original petition signed by the owners of a majority of the properties which front on, back on, or contain the address of the affected street?
	Yes No
	B. If there are 100 or more properties within a quarter-mile distance in every direction of the affected street, have you submitted a petition signed by the owners of 20% of such properties? Yes No
9.	Have the civic, condominium and homeowners' associations of the impacted communities been contacted? Yes No
	If "Yes," please specify the names of such associations and the results of each community organization's response and attach their correspondence:
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10	. Have all the residents and/or businesses on the street been contacted? Yes No
	If "No," please submit list of those not contacted and explain attempts to contact them. If "Yes," please submit the supporting documentation.
	Signature of Applicant
	Date of Application

APPLICATION FEE

Please attach check in the amount of \$250.00 made payable to:

"The City of Dania Beach"
Applications will not be accepted without Application Fee.