

8. AFFIDAVIT OF AGENT:

- A) I understand I may have to provide additional information/data that may be necessary to show that the proposed project will comply with Article II titled Tree Preservation, of the City of Dania Code of Ordinances.
- B) In addition, I agree to provide entry to the project site for inspectors with proper identification for the purpose of reviewing the site as covered by the scope of Article II titled Tree Preservation.
- C) Further, I hereby acknowledge the obligation and responsibility for obtaining all of the required State, Federal, or County permits before commencement of construction activities.

I hereby certify that I am familiar with the information contained in the application, and that to the best of my knowledge and belief, such information is true, complete and accurate. I further certify that I possess the authority to undertake the proposed activities.

Print Name of Applicant

Signature of Applicant

Date

SWORN TO AND SUBSCRIBED before me this _____ day of _____, 20 _____, by _____, who is personally known to me or who produced _____ as identification, and who did (or did not) take an Oath.

My Commission Expires:

Notary Public

DIRECTIONS TO PROPERTY:

SITE: (Drawing should approximate location of the tree or trees to be removed)

REASON FOR REMOVAL:

SIGNATURE: _____

FOR OFFICE USE ONLY

License Fee _____

Explanation of Fee _____

Comments or conditions:

Removals/Relocations permitted: _____

Mitigation Requirements: _____

Bond Requirements: _____

Application Approved By: _____ **Date:** _____

Instructions for the City of Dania Beach General Tree Removal License Application

Applicants who meet any of the below criteria are granted a general license to conduct tree removal(s), provided that the provisions and restrictions listed for the respective activity type are met. Pages 1 of the tree removal application must be submitted to the City a minimum of 15 days prior to proposed tree removal activities (unless otherwise noted below) as a notice of intent to use a general license. The application must include any additional requirements listed below.

Please check applicable general license type :

- 1) Removal of trees in regulated waters, defined by sections 27-331 to 27-339 Broward County Code of Ordinances, when mitigation required by that license for tree removal is equal to or greater than the replacement requirements of this article. (A copy of the Broward County license along with a general license use notice is required).
- 2) Licensed and governmental nurseries may conduct tree removal activities in relation to those plants which are planted and growing for sale or intended sale in the ordinary course of business or for public purpose, no notice required.
- 3) Removal of a hazard tree to the extent that its continued existence threatens the health or safety of contiguous persons or property. (Must include a plan to replace, by replanting, trees and palms proposed for removal on a 1-to-1 basis).
- 4) Under emergency conditions (hurricanes, war, or other natural disasters of similar scope) government agencies may remove a tree in order to prevent an imminent interruption of service or to restore interrupted service. **Notice is required within 30 days after tree removal activities have been initiated.**
- 5) During emergency conditions caused by a hurricane or other disaster, the city manager may issue a general license for tree removal activities for trees that have been affected by such act, to the general public or selected entities. This general license may require a general license use notice submittal or the city manager may waive this requirement.
- 6) Removal of any tree* in owner-occupied residential properties of 1 acre or less developed for detached single-family and duplex usage. The following activities are **not authorized** by this general license:
 - (1) Removal or relocation of planted landscape trees prior to the issuance of a certificate of occupancy;
 - (2) Removal of an abused tree;
 - (3) Removal of trees on a property that has a pending code compliance citation; or
 - (4) Replacement trees required by a tree removal license or site plan approved trees.
- 7) Removal of trees* by franchised utilities within an existing utility easement. **A general license use notice is required 5 days prior to proposed tree removal activities (to the City and the recorded owner).** The record owners may appeal to the city prior to the expiration of the 5-day period. Tree removal may proceed after the expiration of the 5-day period, providing no letters of appeal have been received by the city. The following must be provided:
 - (1) The tree will cause a continual disruption of service (specimen palm trees may be removed under this provision);
 - (2) The easement or property is in actual use conveying utilities; and
 - (3) The threat of service interruption cannot be corrected by tree pruning in
 - (4) accordance with the American National Standards Institute (ANSI A-300) as amended; or
 - (5) The removal is for the purpose of providing new/additional onsite service to existing development.
- 8) Removal of trees* by a water management district or improvement district in or within a recorded maintenance easement of canals and lakes operated by the district. The district may remove the tree(s) provided that the removal complies with all the standards, requirements, and conditions, other than licensing (sections 825-70 and 825-80) and bonding (section 825-150) of this article.
- 9) Removal of trees* by the Florida Department of Transportation, Broward County or the city department of public services, on roads and road rights-of-way maintained by the county or city. After the expiration of the 15-day period the trees may be removed provided that the removal complies with all standards, requirements, and conditions, other than licensing (sections 825-70 and 825-80) and bonding (sec. 825-150) of this article.
- 10) Removal of invasive tree species identified as Category I or Category II invasive species on the current version of the Florida Exotic Pest Plant Council's Invasive Species List. (Must include a plan to replace, by replanting, trees and palms proposed for removal on a 1-to-1 basis).

* **Historical or specimen trees do not qualify for a General License.**

Instructions for the City of Dania Beach Individual Tree Removal License Application

An Individual or General Tree Removal License is required for the removal of trees on all properties within the City. (*See General Tree Removal License Instructions to determine if the proposed tree removal activities qualify for a General Tree Removal License*).

The City of Dania Beach regulates trees (including large shrubs) with a trunk a minimum of 2.5 inches in diameter (at chest level) and 10 feet tall.

To apply for a Tree Removal License, the items in the list below must be submitted. In addition, City staff may require further information should it be deemed necessary or appropriate to complete their review.

- Complete and notarized City of Dania Beach Tree Removal License Application, directions to the property, and a site plan showing buildings, pavement and trees proposed for removal or relocation. For removal or relocation of six or more trees, trees must be located by a Florida Licensed Professional Land Surveyor or by using sub-meter global positioning system (GPS) equipment.
- **A non-refundable \$150.00 application fee (required for each application) must be submitted upon application submittal to the city.**
- **A \$25 per tree additional fee.** This fee is required for each tree proposed for removal or relocation with the following exceptions: exotic/ invasive trees or dead trees. A list of exotic/invasive species is provided by the Florida Exotic Pest Plant Council at: <http://www.fleppc.org>.
- Total area of the canopy, in square feet, for trees you are proposing to remove. An arborist can help you determine the tree canopy, or the City Arborist will provide this measurement for single family/duplex lots if you do not provide it in your application. On-site plantings, off-site plantings or fee-in lieu payment (2.7 times the cost of required plantings) will be required to replace the lost canopy.
- The locations and species of trees you are proposing to plant to replace the canopy of trees you are proposing to remove. A list of recommended species is included on page 2 of these instructions, along with the square feet of canopy credit you will receive for planting them. If you do not provide species and/or locations of replacement trees, the City Arborist will provide recommended species and planting locations when the License is issued.
- The value of specimen trees proposed for removal. All trees with a diameter at breast height (4.5 feet from the ground) of 18 inches or more are specimen trees, with the exception of threes on the invasive/exotic list as shown at <http://www.fleppc.org>. Removal of specimen trees requires a fee based on the tree's value, in addition to canopy replacement requirements. An arborist can determine the value of specimen trees, or the City Arborist will provide a value for single family/duplex lots if you do not propose one in your application.

Tree Removal Licenses are typically evaluated within one week of receipt of the application. If the application meets the requirements of the City's Code, the License will be approved once the fee is paid. If additional information or changes to proposed activities are required, the City Arborist will provide the Applicant/Applicant's Authorized Agent with comments to be addressed prior to issuance of the License.

Tips for Getting Your Application Processed Quickly and Avoiding Common Mistakes

- Include the Applicant or Applicant's Agent's email address to receive comments by email.
- If the person who is managing the property is not the property owner (this includes property managers for homeowner associations and residential renters), the property owner must sign the application.
- State why you want to remove or relocate the trees. This will help in the review and will assist the City Arborist in recommending replacement trees.
- Use an International Society of Arboriculture (ISA) Certified Arborist whenever possible, especially for projects involving six trees or more, or any specimen trees. For a listing of Certified Arborists in the area, visit <http://www.treesaregood.com>.
- Questions? Call the City at 954-924-6805, extension 3651 or 3652, or email the City Arborist, Michael McCoy, at: mmccoy@metriceng.com

Replacement Trees

A Tree Removal License will require the licensee to replace the entire removed canopy, as measured in square feet, with new trees. Replacement trees are given a canopy area value in square feet based on the species' typical canopy size. Even dead or invasive trees have a canopy area that must be replaced.

Replacement Category	Canopy Credit (square feet)	Replacement Category	Canopy Credit (square feet)
Category 1	300	Category 3	100
Category 2	150	Category 4	50

If you cannot replace trees on-site, off-site planting or equivalent fee in lieu payment must be made.

Recommended Trees & Palms: For more recommendations, consult an ISA Certified Arborist or the City Arborist.

Category 1

Gumbo limbo	(<i>Bursera simaruba</i>)
Mahogany	(<i>Swietenia mahogoni</i>)
Indian tamarind	(<i>Tamarindus indica</i>)
Live oak	(<i>Quercus virginiana</i>)
Paradise tree	(<i>Simarouba glauca</i>)
Red maple	(<i>Acer rubrum</i>)
Pitch apple	(<i>Clusia rosea</i>)
Golden rain tree	(<i>Cassia fistula</i>)

Category 3

Black ironwood	(<i>Krugiodendron ferreum</i>)
Cabbage palm	(<i>Sabal palmetto</i>)
Coconut palm	(<i>Cocos nucifera</i>)
Geiger tree	(<i>Cordia sebestena</i>)
Red stopper	(<i>Eugenia confusa</i>)
Wax myrtle	(<i>Myrica cerifera</i>)
White geiger	(<i>Cordia boissieri</i>)

Category 2

Buttonwood	(<i>Conocarpus erectus</i>)
Dahoon holly	(<i>Ilex cassine</i>)
Jamaica dogwood	(<i>Piscidia piscipula</i>)
Lancewood	(<i>Nectandra coriacea</i>)
Persimmon	(<i>Diospyros virginiana</i>)
Pigeon plum	(<i>Coccoloba diversifolia</i>)
Pink trumpet tree	(<i>Tabebuia heterophylla</i>)
Sweet bay	(<i>Magnolia virginiana</i>)
Wild tamarind	(<i>Lysiloma latisiliquum</i>)

Category 4

Florida silver palm	(<i>Coccothrinax argentata</i>)
Florida thatch palm	(<i>Thrinax radiata</i>)
Paurotis palm	(<i>Acoelorrhaphe wrightii</i>)
Bottle palm	(<i>Hyophorbe lagenicaulis</i>)
Date palm	(<i>Phoenix dactylifera</i>)

Calculating your License Fee:

\$150 (application fee)

plus \$25 (per tree)

plus Fee in-lieu payment for replacement trees that cannot be provided (= replacement tree price x 2.7)

plus Value of specimen trees removed. (The cost of trees used to replace the canopy of specimen trees may be removed from the specimen tree value).