

**CITY OF DANIA BEACH  
DEVELOPMENT REVIEW COMMITTEE (DRC)  
FOR SITE PLAN REVIEW  
MEETING DEADLINES 2023**

The City's DRC process requires a hard copy of the application and application fee payment to be submitted to City Planning staff BEFORE electronic submittal will be accepted for processing. Applications will only be accepted on the submittal date identified on the annual DRC Meeting Deadline schedule. The application must identify the number of proposed residential dwelling units and/or the square footage of commercial/industrial use, as applicable. Once the application and fee are received a file number will be issued which must be used to identify the project when submitting electronically. Once the file number is issued, the applicant has 24 hours to load the plans electronically. Failure to submit within 24 hours will require the application to begin again the following month. For more information on the Electronic Plan review please contact the Planning and Zoning Department at 954-924-6805 Ext 3640.

The submittal requirements can be found in the Land Development Code, which can be found in the City's Code of Ordinance, Chapter 28, Part 6, Article 635, entitled Site Plans. The LDC can be accessed at [www.municode.com](http://www.municode.com)

<b>SUBMITTAL DEADLINE FOR SITE PLAN REVIEW</b> Prior to 3:00 p.m.	<b>STAFF COMMENTS SENT TO APPLICANT</b>	<b>STAFF DRC MEETING</b>
January 05, 2023	January 19, 2023	January 26, 2023
February 02, 2023	February 16, 2023	February 23, 2023
March 02, 2023	March 16, 2023	March 23, 2023
April 06, 2023	April 20, 2023	April 27, 2023
May 04, 2023	May 18, 2023	May 25, 2023
June 01, 2023	June 15, 2023	June 22, 2023
July 06, 2023	July 20, 2023	July 27, 2023
August 03, 2023	August 17, 2023	August 24, 2023
September 07, 2023	September 21, 2023	September 28, 2023
October 05, 2023	October 19, 2023	October 26, 2023
November 02, 2023	November 16, 2023	November 22, 2023*
December 07, 2023	December 21, 2023	December 28, 2023

\*Meeting Date Adjusted for Holiday